



# Authorization for Automatic Payments

I want to:  Set Up New ACH  Update Bank Info  Update Account Number

Name of Borrower/Borrowing Entity \_\_\_\_\_ NorthMarq Loan Number \_\_\_\_\_

Borrower Billing Address \_\_\_\_\_

Billing Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Billing Contact Email \_\_\_\_\_ Desired Begin Draft Date (MM/DD/YY) \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

Bank Routing Number \_\_\_\_\_ AND \_\_\_\_\_ Checking Account Number \_\_\_\_\_ OR \_\_\_\_\_ Savings Account Number \_\_\_\_\_

**The bank will automatically deduct the payment due from my account on the due date of the payment or the next business day.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

*I authorize NorthMarq and the bank named above to initiate variable entries to my checking/savings account. This authority will remain in effect until I notify NorthMarq or the bank in writing to cancel it in such time as to afford the bank a reasonable opportunity to act on it. I can stop payment of any entry by notifying NorthMarq or the bank three business days before my account is charged. I hereby certify the above information is correct.*

Please email this form to [ACH@northmarq.com](mailto:ACH@northmarq.com)

or mail to:  
NorthMarq Capital  
3500 American Boulevard West  
Suite 500  
Bloomington, MN 55431-4435

## **TO ENSURE PROPER SET UP, PLEASE REMEMBER TO ATTACH A VOIDED CHECK**

Automatic Payment cannot be set up without a voided check (for checking accounts) or deposit slip (savings accounts only). Please allow 5-7 business days for the first automatic payment. You will be notified when your loan has been updated.

\*\* You may also update your info at [www.northmarq.ficsloanstat.com](http://www.northmarq.ficsloanstat.com)\*\*